



Workplace Supervisor's Report

Industry Internships

Journalism and Public Relations, Gold Coast.

Thank you for agreeing to supervise one of our students in their Industry Placement this semester. Input from industry professionals is an invaluable part of the teaching process and gives the students feedback at the most practical level. To assist us with finalising the student's grade for the semester, we would appreciate the completion of this brief report at the conclusion of their placement with you.

Either pass your completed form to the student, or email your feedback form to Myjanne Jensen.

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Convenor, Coordinator & Placement Officer Journalism and PR Internship Program

Student's Name:

Paul Eyers

Supervisor's Name:

Kathy McLeish

Company/Organisation:

ABC News Brisbane

1. Tasks/work undertaken by student during their placement:

- Shotlisting - identifying, cutting, labeling grabs + visuals
- Transcribing Grabs for reporter in office + statewide.
- RVO scripts
- Reporter scripts
- attending interviews
- attending press conference & asking questions
- using audio recording software + booth
- Piece to camera.
- Radio grabs editing.
- news, arena, avrom edit.
- Press releases.
- editing own news package.
- voice coaching.
- Making and answering phone calls for journalist correspondence + email.
- Scripts for copy-Radio.
- Using the beforementioned skills to create own news package.

2. Skills and abilities demonstrated by student undertaking these tasks:

Journalistic Skills . See above.

3. Areas where students could improve their performance:

Paul is third year student not an experienced journo. I think he is absolutely on track for where he is in his training. Keep working on developing skills, speak to experienced people, get advice & follow it, connect with industry.

Please assess the ability of the student in as many of the following areas as you can:

	Exceptional	Good	Sound	Poor
Oral and written communication		v. good		
Problem solving skills	✓			
Ability to produce suitable material for publication/presentation		v. good		
Conduct in the workplace	✓			
Teamwork skills	✓			
Enthusiasm for their position	✓			
Commitment to their role	✓			
Punctuality	✓			

5. How has the student performed during their placement, vis a vis the skills of an entry level employee in this industry (please tick as appropriate):

☒ Excellent ☐ Very Good ☐ Good ☐ Satisfactory ☐ Unsatisfactory

6. On a scale of 1-10, with 1 as 'unlikely' and 10 as 'very likely', how likely is it that you would consider this intern for a paid position if one arose in your organisation?

1 2 3 4 5 6 7 8 9 10

7. Would you like to make any additional comments that may help our assessment process, or assist the student in future endeavours?

Paul was enthusiastic, energetic & committed. Think he will do very well in the industry if he continues to apply that kind of energy to every position. He has the right combination of skills to be a successful journalist.

Employer's signature

Date:

12/9/14